



PRIVACY POLICY

Clear Cloud Communications Ltd are committed to maintaining your privacy and the use of your personal information.

If at any stage you have a question regarding the personal information that we hold on file, then please do not hesitate to contact us.

Please read this policy carefully as it applies to the products and services we provide to you (such as your telephones, telecommunications services & broadband etc) as well as our website. It applies to our business customers but doesn't apply to the information we hold about companies or organisations.

It also applies if you interact with us as part of running our business, such as by using one of our products or services paid for by someone else, taking part in a survey or trial, entering a prize promotion, calling our helpdesk or generally enquiring about our services.

If you need to give us personal information about someone else in relation to our products and services, the privacy policy will also apply. And if we need the permission of the other person to use that information, we'll ask you to check they are OK with this.

Why do we have a privacy policy?

We are under a legal obligation to let you know what personal information we collect about you, what we use it for and on what basis. We always need a good reason and we have to explain to you your rights in relation to that information. You have the right to know what information we hold about you and to have a copy of it. You can ask us to change or sometimes delete it. This has been written in line with our obligations under the retained EU law version of the General Data Protection Regulation ((EU) 2016/679) ("UK GDPR") and the General Data Protection Act 2018. This privacy policy explains how we use any personal information we collect about you when you use this website or become a Clear Cloud Communications Ltd customer.

Who are we?

Clear Cloud Communications Ltd is a private limited company.

What information do we collect about you?

We collect information about you when you register your details with us, download any free materials, request a demonstration or place orders for products or services. We collect information when you voluntarily complete customer surveys, provide feedback and participate in competitions. Website usage information is collected using cookies.

We collect the following information from you to provide you with a product or service:

Details about your order, contact details such as your name, business name, email address, phone number, date of birth, passwords and credentials. Other examples include your payment & financial information, your communication with Clear Cloud Communications Ltd, covering phone calls & emails & how your services are performing.

We collect information about you for marketing purposes if you're one of our customers or if you've been in touch with us in any way:

Details such as card details, information from cookies, information from other organisations & details about the products and services you have purchased through Clear Cloud Communications Ltd.

Legal Basis For Processing Data

Contractual Obligation: we will use your personal information to provide you with products and services.

Consent: where you have opted into marketing.

Legitimate Business Interest: running an efficient and effective business, keeping you up to date with our products and services and aiding in personal and professional business success and development.

To Meet Our Legal & Regulatory Obligations: sharing your information where the law says we have to such as to help detect and prevent crime.

How will we use the information about you?

We collect information about you to process your services, order, manage your account and to email you about products and services we think may be of interest to you. This includes:

Communicating with you about your products or services. Updating you on your delivery and it's progress. Charging you and making sure your payment reaches us. Giving your information to someone else (if we need to for the product or service you've ordered) or to another communications provider if we need to correspond with them regarding your services.

Supporting you with ongoing support of your products and services. Ensuring your ongoing happiness with our products and services through communications such as courtesy calls.

We will use your personal information if we consider it is in our legitimate interests so that we can operate an efficient and effective business. We use your information to:

Identify and let you know about products and services that interest you. Share within Clear Cloud Communications Ltd for administrative purposes and to tailor the offers we make to you. Detect and prevent fraud including sharing with other companies where required to and send you marketing material.

We will send you information by phone, post or email. We also use information about you to personalise these messages wherever we can as it is important that these messages are relevant to you. We do this because we have legitimate interest in keeping you up to date with our products and services. In each message we send, you have the ability to opt out.

Sharing Information

We share your details with other organisations associated with Clear Cloud Communications Ltd so that they may offer you their products and services where relevant. We use other providers to carry out services on our behalf or to help us provide services to you. This includes but is not limited to:

Processing payment transactions, providing leasing services, line services, broadband services, connectivity services, carrying out fraud and credit checks, debt collection services and assisting with fraud prevention.

Where we use another organisation, we still control your personal information. And we have strict controls in place to make sure it's properly protected. When we share your information with other organisations we'll make sure it's protected, as far as is reasonably possible. If there's a change (or expected change) in who owns us or any of our assets, we might share personal information to the new (or prospective) owner. If we do, they will have to keep it confidential.

The countries we share personal information with/to:

Clear Cloud Communications Ltd does use third parties to store your data who may have servers located outside of the UK.

Where this processing is in place Clear Cloud Communications Ltd relies upon 'Processor Binding Corporate Rules' and 'Model Contract Clauses' to ensure the safety of your personal data.

Marketing

We would like to send you information about products and services of ours and other companies directly or indirectly connected with Clear Cloud Communications Ltd which may be of interest to you. If you have consented to receive marketing, you may opt out at a later date.

Whether we are processing your data for legitimate business interest or consent, you have a right at any time to stop us from contacting you for marketing purposes or giving your information to other related or unrelated companies Clear Cloud Communications Ltd may work with.

If you no longer want to be contacted for marketing purposes please email your request to info@clearcloudcomms.co.uk

Retention Period

Clear Cloud Communications Ltd will process your data for as long as you continue engaging with us or we will store your personal data for 3 years.

If you are a Clear Cloud Communications Ltd customer we will store your personal data for as long as we have a contractual obligation to do so, a legitimate business interest or for the periods needed for the purposes for which the information was collected. Sometimes we may keep it longer if required to do so by law.

Security

Clear Cloud Communications Ltd have implemented security policies, rules and technical measures to protect the personal data that we have under our control that fully complies with data privacy and protection legislation. These security measures are designed to prevent unauthorised access, improper use or disclosure, unauthorised modification and unlawful destruction or accidental loss.

Access to your information and correction

You have the right to request a copy of the information that we hold about you. If you would like a copy of some or all of your personal information, please email info@clearcloudcomms.co.uk or write to us at:

Clear Cloud Communications Ltd, The Oaks, Oak Tree Farm, Tickhill Lane, Dilhorne, ST10 2PL

We want to make sure that your personal information is accurate and up to date. You may ask us to correct or remove information you think is inaccurate.

Cookies

We use cookies to track website usage through programmes such as Google Tracking, Facebook Adsense, Google Analytics/Adsense and Wordpress Tracking etc. These cookies collect information such as usage reports, location, IP address and name and email where you interact with us.

If you submit your information Clear Cloud Communications Ltd may use this information to contact you, either to discuss your initial enquiry or regarding services related to that enquiry.

IP addresses may sometimes be seen by Clear Cloud Communications Ltd but this information will not disclose your identity.

Other websites

Our website may contain links to other websites. This privacy policy only applies to this website so when you link to other websites you should read their own privacy policies.

Changes to our privacy policy

We keep our privacy policy under regular review and we will place any updates on this page. This privacy policy was last updated on 21/02/2023 for your information.

How to contact us

You have the right to ask us to correct, complete, delete or stop using any personal information we hold about you. You also have the right to request a copy of the personal information we hold about you. You can also opt out of any marketing from us at any time.

To take advantage of any of these rights, or to contact us for more information please contact us:

By email: info@clearcloudcomms.co.uk

By post: The Oaks, Oak Tree Farm, Tickhill Lane, Dilhorne, ST10 2PL